

Tung Wah Group of Hospitals Kwan Fong Nursery School
Information on Admission to K1 Classes in the 2026/27 School Year

1. Collection of Application Forms:

- Download from Tung Wah Group of Hospitals Community Services Division website
<https://www.tungwahcsd.org/en/our-services/youth-and-family-services/day-nursery-services/KFNS/application;category/9>
- Download from school website
<https://kfns.tungwahcsd.org/en/page/admission#>
- Fill in application form online
https://kfns-admission.ecloud.hk/kis/admission_form2/index.php
- Obtain from school in person
Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays)
8:00 a.m. to 1:00 p.m. (Saturdays)
(Except school holidays and public holidays)
- Request by post

2. Return of Application Forms

- Online submission - Applicants can submit application form online (a confirmation email will be automatically sent to your registered email address)
- Submit the application form in person, including completed application form, a recent photo of the applicant, the applicant's birth certificate (original and copy) and two self-addressed envelopes with sufficient postage.

3. Application Fee

- Free of charge

**4. Application for the “2026/27 Registration Certificate for Kindergarten Admission”
(hereafter referred as “2026/27 RC”)**

- Under the Kindergarten (KG) Education Scheme (the Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
- Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (RC) to the Education Bureau (EDB) from September to November 2025.
- The “2026/27 RC” will be open for application in September 2025 and EDB will announce the details of application onto EDB website (https://www.edb.gov.hk/k1-admission_e) in due course.

5. Interview Arrangements

- Interview will be commenced from 1 November 2025. Applicant will receive written notice from the school about the date of interview.
- Group or individual interviews will be arranged.
- Parents should accompany their child for the interview.

Interview for non-Chinese Speaking (NCS) Children

- Parents and children are allowed to be accompanied by a Chinese speaking relative or friend to facilitate communication. Parents could contact the school regarding their needs.
- Interpretation or translation service will be provided where necessary.
- Relevant application information is available in bilingual.

- For any enquiries on admission or interview, please contact our school via the followings:
Telephone number: 2351 6718
Email address: kfns@tungwah.org.hk

6. Admission Criteria

- Healthy children aged 2 years and 8 months to under 6 years old (as per the child's birth certificate) are eligible to apply.
- Priority placement include:
 - Application will be arranged on a first-come-first-serve basis.
 - Families with social needs either referred by Social Welfare Department or registered social worker.
 - Siblings currently studying at our school.
 - Children who are presently studying in Tung Wah Group of Hospitals Nursery Schools or day creche.

7. Announcement of admission results

- Parents will be informed of the K1 admission results on or before 12 December 2025 by email (applicable to online application only) or phone and by post.

8. Registration arrangements

- Successful applicants:
 - Parents should complete the registration procedures for their child from 8 to 10 January 2026 ("Centralised Registration Dates") by submitting the e-RC and paying the registration fee to the school on the specified dates provided by the school.
- Applicants on the waiting list:
 - If an applicant is admitted after the registration day, parents will be informed of specified date for registration and are required to submit the e-RC and pay the registration fee.
- Notes:
 - If parents cannot submit a valid electronic registration document during registration, the nursery school may not be able to complete the registration for their child.
 - The registration fee for 2026/27 K1 place is HK\$1,570. Once the child is officially enrolled, the school will either refund the remaining balance after deducting the first month's tuition fee or request the parents to pay for any outstanding tuition fees within the first month of enrollment. Should parents decide to change school after registration, please notify us in writing. We will complete the de-registration as soon as possible but the registration fee will not be refunded. Upon de-registration, the place will no longer be reserved for the child.

9. Enquiry

School phone number: 2351 6718

School email address: kfns@tungwah.org.hk

School address: Unit No. 120-129, G/F., Fu Yuen House, Chuk Yuen (South) Estate,
Wong Tai Sin, Kowloon

Related web links:

(I) Admission Arrangements for Nursery Classes in Kindergartens for the 2026/27 School Year

- ✧ Traditional Chinese version
https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/EDBCM81_2025_TC.pdf
- ✧ Simplified Chinese version
https://www.edb.gov.hk/attachment/sc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/EDBCM81_2025_SC.pdf
- ✧ English version
https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/EDBCM81_2025_EN.pdf

(II) Collection of Application Fee and Registration Fee, Admission of Students and Provision of Information by Kindergartens

- ✧ Traditional Chinese version
<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006C.pdf>
- ✧ Simplified Chinese version
<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006S.pdf>
- ✧ English version
<http://applications.edb.gov.hk/circular/upload/EDBC/EDBC17006E.pdf>

(III) Frequently Asked Questions

- ✧ Traditional Chinese version
https://www.edb.gov.hk/attachment/tc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/FAQ%202026_27_TC.pdf
- ✧ Simplified Chinese version
https://www.edb.gov.hk/attachment/sc/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/FAQ%202026_27_SC.pdf
- ✧ English version
https://www.edb.gov.hk/attachment/en/edu-system/preprimary-kindergarten/kindergarten-k1-admission-arrangements/202627%20K1%20Admission%20Arrangements/FAQ%202026_27_EN.pdf